

**NHS West Essex Clinical Commissioning Group
Executive Health and Care Commissioning Committee**

Date: Thursday 19th September 2019

Time: 2.00 pm – 5.00pm

Location: Board Room, WECCG, St Margaret's Hospital, Epping.

Attendees:

Name	Initials	Role
Dr Rob Gerlis	RG	Chairman
John Leslie	JL	Interim Director of Finance, Contracting and Performance
Dr Angus Henderson	AH	Clinical Vice Chair
Dr Miranda Roberts	MR	GP Clinical Lead for Mental Health
Toni Coles	TC	Director of Transformation
Liz Owen	LO	GP Clinical Lead for Children's Services
Andrew Geldard	AG	Chief Officer
Dr David Tideswell	DT	GP Clinical Lead for Older People
James Roach	JR	Programme Director, ACP
Maggie Pacini	MP	Consultant in Public Health

In Attendance:

Olivia Rate	OR	Senior Transformation Manager – (Agenda item 139/19)
Anne Mansfield	AM	Assistant Director – Contracts (Agenda item 142/19)

Item No	Agenda Item	Action
1	Chairs Welcome	
2	<p>Apologies for absence</p> <p>Peter Wightman PW Director of Primary Care and Localities and Acting Chief Officer.</p> <p>Dr Shawarne Lasker SL GP Clinical Lead for Children's Services</p> <p>Dr Amik Aneja AA GP Clinical Lead for Urgent Care</p> <p>Dr Naveed Akhter NA GP Clinical Lead for IT</p> <p>Jane Kinniburgh JK Director of Nursing and Quality</p> <p>Dr Christine Moss CM Chief Medical Officer</p> <p>Dr Rachel Hazeldene RH Clinical Chief Information Officer</p>	
3	<p>130/19 Declarations of Interest</p> <p>No declarations of Interest were declared.</p> <p>Declarations made by members of the West Essex Executive Health and Care Commissioning Committee are listed in the CCG's Register of Interests.</p> <p>The Executive Health and Care Commissioning Committee noted the above.</p>	
4	<p>131/19 Minutes of the meeting of the West Essex Executive Health and Care Commissioning Committee held on 22nd August 2019</p> <p>The minutes were agreed as a true and accurate record.</p> <p>The Executive Health and Care Commissioning Committee noted the above.</p>	

	<p>132/19 Matters Arising from the meeting held on Thursday 20th June 2019 and matters arising</p> <p>78/19 Public Health Update</p> <p>Maggie and Christine to discuss adding Waste and Energy Initiatives to a PLG agenda to discuss various PH and wider determinants of health factors – It was agreed that prevention should go onto a future PLG agenda.</p> <p style="text-align: right;">Action: Toni Coles/James Roach</p> <p>106/19 Items for practice membership meetings</p> <p>RG requested Dr Miranda Roberts, Joanne Reay and Olivia Rate attend the practice membership meetings to provide an overview of the Mental Health updates – Arranged for the 4th October 2019 to present the MH Local Delivery Plan and provide an update on MH Transformation – action closed</p> <p>113/19 ICP Update</p> <p>Delyth Ford reported on the ICP Dashboard.</p> <p>It was agreed that IAPT, Workforce and Transformation programmes will be added to the dashboard – completed and action closed.</p> <p>122/19 Essex Child and Family Wellbeing Service update</p> <p>Rob Gerlis reported that GPs had raised concerns about the Virgin Care service at recent local membership meetings. It was agreed that both Adrian Coggins from Essex County Council and a Virgin Care representative attend a future membership meeting to iron out the concerns raised - It has been arranged for Adrian Coggins to attend the next Harlow membership meeting on the 22nd October 2019. Rob Gerlis and Amik Aneja will find out the particular areas and specific items the practices would like to address and this will be collated by the Primary Care team – Liz Owen reported that Adrian Coggins would bring back to ECC the concerns raised and an action plan will then be developed - action closed</p> <p>129/19 Stroke – Hyper Acute Unit</p> <p>Rob Gerlis flagged that patients attending the Hyper Acute Unit are having to go back six weeks later and are not been seen locally. It was agreed that Angus Henderson would raise this with Jess Steele and a solution would be sought - Jessica Steele is looking at the activity and we will be preparing a paper in due course- keep open on action log.</p>	<p>TC/JR</p> <p>AH/JS</p>
	<p>132/19 Chairs Action</p> <p>No Chairs action.</p>	
	<p>Agenda Items</p> <p>Strategic Items</p> <p>133/19 STP</p> <p>Andrew Geldard reported that a meeting had been held to progress H&WE STP as an accelerator in becoming an ICS.</p>	

<p>It was noted that no decision had been made on the 4th integrated MH/LD proposal. EPUT along with Herts Valley would look at the proposal and meet with the CCG with their advice going forward.</p> <p>Andrew reported on stronger steps in changing the architecture of the STP. It was noted that the STP is moving forward, and work on the Long Term Plan is ongoing.</p> <p>It was reported that a decision would be made at the CCG Board meeting on the 26th September 2019 on the single appointing officer and executive team.</p> <p>The Executive Health and Care Commissioning Committee noted the above</p> <p>134/19 ICP Update</p> <p>James Roach reported on the launch of the One Health and Care Partnership (OHCP) in June with the following progress been made since July 2019.</p> <ul style="list-style-type: none"> • Establishment of System Leadership Board (CEOs and Chairs) that meets fortnightly • Revised Medium Term Financial Plan in place and positioned as a key document in terms of system transformation and efficiency planning • Principles for Allocative Contracting and financial approach in place and agreed in principle by PAH • PAH and CCG have agreed to close 2019/20 early pending final Board approval. This is significant and demonstrates the changing nature of the relationship between PAH and the CCG over the last 18 months. • Ongoing development of a 5-year System Transformation Strategy • Progress being made on the alignment of Finance, Contracting, BI and Transformation teams by the end of 2019 into the Joint Business Unit • Impending appointment of an Accountable officer for the single CCG in Herts and West Essex • Development of a People Plan for the One Health and Care Partnership <p>The Executive Health and Care Commissioning Committee noted the above</p> <p>135/19 Draft System 5 year Transformation Plans</p> <p>Toni Coles presented the System 5 year Transformation Plan which is attached for information. It was noted that plans would be developed for Children and maternity and this would be included in the final plan.</p> <div style="text-align: center;">  <p>System Transformation Plan t</p> </div> <p>It was noted that the final version will be presented to the Executive Health and Care commissioning committee in October 2019.</p> <p>The Executive Health and Care Commissioning Committee noted the above.</p> <p>Business Items</p> <p>135/19 Finance Report</p>	
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<p>John Leslie reported that July 2019 (Month 4) was on track.</p> <p>Key headlines highlighted below:</p> <p>The CCG in year financial control total is break even. The cumulative surplus target of £9.995m is funded by an allocated return of prior year surplus.</p> <p>The CCG reported a month 4 surplus of £3.332 which is in line with plan.</p> <p>The CCG is on target to meet the Mental Health Investment Standard (MHIS) of 6.46% and is also on plan to meet the annual running cost threshold. Month 12 freeze data has been received and discussions continue to close down challenges for 2018/19 in PAH and agree a final position, although not yet complete.</p> <p>At month 4 in 2019/20, PAH was reported to be £183k below plan; there continues to be a conversation between the Trust and the CCG to progress a non-PbR contract.</p> <p>It is expected that CHC budgets will remain under pressure during 2019/20 due to both to volume and price pressures.</p> <p>The CCG has one outstanding responsible commissioner challenge outstanding with Mid Essex CCG for £0.056m but a provision is held on the balance sheet to cover this risk in full, should the disputed invoice not be settled.</p> <p>The Executive Health and Care Commissioning Committee noted the above.</p> <p>136/19 Performance and Quality Update</p> <p>John Leslie reported on the performance report. The key priority performance indicators are below:</p> <ul style="list-style-type: none"> • A& E – 4 hour target 95% - July 76.5% • ED Length of Stay – The June position has further improved mirroring the continued trend improvement in A& E performance. • RTT July 92.2% – PAH continue to routinely achieve the national 92% RTT standard. • Cancer – The 2 week wait and the breast standard were successfully recovered in July as planned • Cancer – the 62 day standard achieved the agreed recovery trajectory of 82.0% for July. <p>Other areas of concern reported are highlighted below:</p> <p>It was noted that Addenbrookes Referral to Treatment (RTT) had slipped by 1% in month to 88.7% and the agreed July recovery trajectory of 89.4% was therefore not achieved in July.</p> <p>Ambulance Response times are also not hitting the response times.</p> <p>Integrated Urgent Care (HUC) position is that performance has slipped in July with a recovery plan and trajectory been agreed with HUC to achieve compliance with the 95% standard.</p> <p>Jane Kinniburgh was unable to attend the meeting and it was agreed the Quality report would be deferred to October 2019</p>	
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<p>The Executive Health and Care Commissioning Committee noted the above.</p> <p>137/19 Wider PAH Performance Update</p> <p>Angus Henderson reported that Christine Moss and Andy Morris were meeting fortnightly to review PAH performance and a patient review meeting is scheduled for October 2019.</p> <p>The Executive Health and Care Commissioning Committee noted the above.</p> <p>138/19 STP Performance (Quarterly)</p> <p>It was noted that the STP performance report had not been received and therefore this item would be deferred until further notice.</p> <p>The Executive Health and Care Commissioning Committee noted the above.</p> <p>Business Cases/Procurement/Policies</p> <p>139/19 Mental Health Local Delivery Plan</p> <p><i>Olivia Rate joined the meeting.</i></p> <p>Toni Coles and Olivia Rate reported that the Local Delivery Plan sets out the work required at a local level to deliver the transformation services as envisaged in the Five Year Forward View for Mental Health (FYFVMH) and the NHS Long Term Plan (LTP).</p> <p>The progress to date:</p> <ol style="list-style-type: none"> 1. Consistent performance against recovery standards for those who are entering IAPT services 2. Establishment of a standalone team for Early Intervention in Psychosis (EIP) 3. Establishment of a specialist Perinatal Mental Health Service 4. Development of a Local Enhanced Service (LES) for GPs to ensure that the physical healthcare needs of those people with severe mental illness (SMI) are being met 5. Increased access to Individual Placement and Support (IPS) services 6. Significant local investment into the Mental Health Liaison Service at the Princess Alexandra Hospital 7. Significant reduction in inappropriate usage of Out of Area Placements (OoAPs) through investment in the intensive home treatment (Home First) team as an alternative to admission 8. Significant reduction in high-cost individualised specialist placements 9. Integration of older adult mental health services with community (physical healthcare) and social care services 10. Transformation of older adult mental health services to create the Intensive Support Team (IST) 11. Consistent performance against the dementia diagnosis rate 12. Establishment of a West Essex Expert Oversight Group (EOG) for Adult Mental Health <p>The plan was discussed and it was agreed that life style services should be included in the document and also children's mental health would work more closely with the adult mental health team.</p> <p>It was highlighted that this was an overview of the plan and the final document will be presented at the CCG Board in September 2019 for final</p>	
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<p>approval.</p> <p>The Executive Health and Care Commissioning Committee approved the West Essex Local Delivery Plan (LDP) for Adult Mental Health Services 2019-24.</p> <p>140/19 Primary Care Networks Update</p> <p>This paper was for noting.</p> <p>141/19 PCN Development proposal</p> <p>This paper was for noting.</p> <p>142/19 Patient Transport Procurement</p> <p><i>Anne Mansfield joined the meeting</i></p> <p>Anne Mansfield reported that the current Non-Emergency Patient Transport contract is due to expire on 31st March 2020. The CCG currently has a standalone contract with East of England Ambulance (EEAST) It was originally proposed that the CCG would enter into a joint procurement with ENHerts and Luton and Bedfordshire CCG's. However as their providers became insolvent overnight, NHSE arranged for the CCGs to have an emergency contract with EEAST and WECCG remained as a sole commissioner.</p> <p>The ENHerts/Luton/Beds CCG's have not yet agreed a re-procurement date, and WECCG have not decided if they wish to join that much larger group should we have the opportunity to do so. Although there would be benefits from economies of scale, as the smallest partner, there are concerns we may also lose some control over the processes in place.</p> <p>In order to allow a thorough appraisal of the options available, an extension of the current contract by 12 months (with the possible extension of 18 months in total) is being sought.</p> <p>It was noted that the current service is running more smoothly than previously, with regular well attended meetings between PAH and the ambulance service ensuring that communication is good.</p> <p>The value of the contract extension would be £1.8m, with the possible additional 6 month extension £0.9m. A total potential value of £2.7m</p> <p>The Executive Health and Care Commissioning Committee approved the above.</p> <p>143/19 Items for practice membership meetings</p> <ul style="list-style-type: none"> • System 5 year Transformation Plans • Mental Health agenda <p>144/19 Programme Board minutes</p> <p>The Executive Health and Care Commissioning Committee noted the minutes below that were circulated with the agenda.</p> <ul style="list-style-type: none"> • LDB • ICP 	
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7	<p>Any Other Business</p> <p>145/19 Parental Conflict Course</p> <p>Liz Owen reported on a Parental conflict course which was in the early stages and would be piloted in Mid Essex. It was noted that this pilot would be funded by the Department of Work and Pensions. It was agreed that this would be an item on a future membership meeting once the pilot was up and running.</p> <p>The Executive Health and Care Commissioning Committee approved the above.</p> <p>146/19 Wellbeing workers</p> <p>Angus Henderson reported that Thurrock Council have been exploring a new role (wellbeing workers) to try and improve the opportunities for carers. A meeting has been organised with Essex County Council and NELFT to understand further. It was agreed that if relevant an update would come back to this committee.</p> <p style="text-align: right;">Action: Angus Henderson</p> <p>The Executive Health and Care Commissioning Committee approved the above.</p>	
8	<p>Date of next meeting:</p> <p>The next meeting of the West Essex Executive Health and Care Commissioning Committee will be held at 2 pm on Thursday 24th October 2019 in the Boardroom, Spencer Close, SMH.</p>	