

REPORT TO THE WEST ESSEX CCG BOARD MEETING IN PUBLIC

Agenda Item: 19v

Date of Meeting: 28th November 2019

Report title:	Remuneration and Terms of Service Committee
Author:	Andrew Geldard, Chief Officer
Clinical lead (where appropriate):	N/A
Presented by:	Bobbie Graham, Chair, Remuneration and Terms of Service Committee
Recommended actions / next steps	No further action required
The Board is asked to:	Note the report and agree the recommendations of the Committee.
Executive summary (maximum 500 word limit) and purpose of the report:	To update the Board on key points discussed at the Remuneration and Terms of Services Committee meeting on 31 st October 2019. Due to the confidential nature of the business of this Committee, full minutes are not provided.
CCG Committees / Groups previously consulted	Summary points taken from the October meeting of the Remuneration and Terms of Service Committee.
Equality Impact Analysis	N/A
Key issues and risks:	None
Links to CCG strategy/objectives	The remit and responsibilities of this Board Committee are indirectly supporting all of the CCG's objectives.

Checklist for completion with all reports:

Indicate implications for:	
1. Patient and public engagement	N/A
2. Resources	No financial resources are required
3. Health outcomes	This report has no direct impact on any health outcomes
4. Quality and Performance	N/A
5. Information Governance	N/A
6. Legal issues	There are no legal implications
7. Conflict of interests	There are no conflict of interest issues in the presentation of this report.
8. Francis, Berwick and Keogh Report recommendations	The document forms part of the CCGs overarching governance, and supports the recommendations provided in the Francis report.

The Remuneration and Terms of Service Committee met on 31st October 2019 and the Committee:

- Noted the request for an extension to the current Chief Officer role until 31st March 2020.
- Made a recommendation that the Board agree a contract extension for the Programme Director Integrated Care.
- Made a recommendation that the Board agree a contract extension for the Interim Chief Finance Officer to align with the extension of the substantive post holder's secondment to the STP.
- Made a recommendation that the Board agree the Lay Member PPE will take on the role of Vice Chair of the Primary Care Commissioning Committee and the Lay Member Governance will step down from that position.
- Noted that a recruitment specialist has been engaged to assist with the recruitment of a Joint Accountable Officer for the Herts & West Essex STP CCGs.