

REPORT TO THE WEST ESSEX MEDICINES OPTIMISATION PROGRAMME BOARD

Agenda Item: Personally Administered Items – Information for GP Practices
Date of Meeting: January 2019

Report title:	<i>Personally Administered Items – Information for GP Practices</i>
Author:	<i>Anurita Rohilla</i>
Clinical lead (where appropriate):	<i>Karin Ashar, Hugh Taylor, Hilary Binns</i>
Presented by:	<i>Anurita Rohilla</i>
Recommended actions / next steps	<i>Advise GPs of personally administered items that can be claimed for.</i>
The Board is asked to:	<i>Note the paper</i>
Executive summary (maximum 500 word limit) and purpose of the report:	<p><i>Personally Administered Items – Information for GP Practices (From https://contactcentreservices.nhsbsa.nhs.uk/selfnhsukokb/AskUs_PS/en-gb/7625/personally-administered-items/17299/what-can-my-practice-claim-for-as-personally-administered)</i></p> <p><i>Items that can be claimed as personally administered:</i></p> <ul style="list-style-type: none"> • <i>Vaccines (including oral vaccines)*</i> • <i>Anaesthetics</i> • <i>Injections</i> • <i>IUDs</i> • <i>Contraceptive Caps & Diaphragms</i> • <i>Pessaries which are listed as Appliances</i> • <i>Skin Adhesives as listed in the Drug Tariff</i> • <i>Sutures and Skin Closure Strips (must be listed in the Drug Tariff)</i> • <i>Diagnostic reagents (such as Dick Tests, Schick Tests and Tuberculin Tests)</i> <p><i>* There are some exceptions e.g. vaccines obtained from Central Supply, Yellow Fever and Japanese / Tick Borne Encephalitis which are not allowed to be claimed by a practice.</i></p> <p><i>The following items are not classed as personally administered so cannot be claimed by a prescribing only practice:</i></p> <ul style="list-style-type: none"> • <i>Dressings / Swabs</i> • <i>Catheters</i> • <i>Nebules</i> • <i>Hormone implants e.g. Implanon or Nexplanon</i> • <i>Chemical Reagents</i> <p><i>Dispensing Doctors can claim for these items, however as they are not considered to be personally administered and unless the patient is exempt from paying for prescriptions they must pay the relevant prescription charge. Oxygen cannot be claimed by a practice, even in an emergency situation, as it is not listed on the GMS Statement of Entitlement.</i></p> <p><i>Practices can only claim for items which they have bought in and have dispensed. If the item is dispensed at a pharmacy but then brought to the practice to be administered, Practices should not be claiming for it.</i></p> <p><i>Practices can check individual items to see if they will be processed as personally administered using this link:</i> https://contactcentreservices.nhsbsa.nhs.uk/selfnhsukokb/AskUs_PS/en-gb/7536/using-dm-d/17326/how-do-i-use-the-dm-d-browser-on-your-website</p>
CCG Committees / Groups previously consulted	<i>None</i>
Equality Impact Analysis	<i>n/a</i>
Key issues and risks:	<i>None</i>
Links to CCG strategy/objectives	<i>Improved pathways</i>

Checklist for completion with all reports:

Indicate implications for:	
1. Patient and public engagement	<i>Smooth patient pathway</i>
2. Resources	<i>GPs know what they can claim for</i>
3. Health outcomes	<i>Improve access to medicines</i>
4. Quality and Performance	<i>Improve access to medicines</i>
5. Information Governance	<i>None</i>
6. Legal issues	<i>None</i>
7. Conflict of interests	<i>None</i>
8. Francis, Berwick and Keogh recommendations	<i>Improve access to medicines</i>